

**MINUTES OF THE RECESSED MEETING OF THE
MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF SHERMAN, MISSISSIPPI
SEPTEMBER 9, 2025
6:00 P.M.**

BE IT REMEMBERED that the Mayor and Board of Aldermen met at the Municipal Building at 6:00 p.m. on the ninth day of September.

ROLL CALL

Present: Mike Swords, Mayor
Randy Bolen, Alderman
Adam Jolly, Alderman
Christie McDonald, Alderman
Keith Rogers, Alderman
Amanda Hodge, Town Clerk
Joel Spellins, Police Chief
Brad McMurry, Fire Chief

Absent: Martha Swindle, Alderman

Also Present: Mike Slaughter

IN THE MATTER OF THE MAYOR

Mike Slaughter, of Slaughter and Willingham, provided an overview of the annexation process and explained how his company assists municipalities with annexation efforts.

Mayor Mike Swords proclaimed October as Breast Cancer Awareness Month in Sherman. To help raise awareness, the Town will display pink bows throughout the community during the month of October.

IN THE MATTER OF FIRE DEPARTMENT

Chief Brad McMurry requested approval to purchase a new radio for the rescue truck. Alderman Christie McDonald made a motion to approve the purchase from Comsouth in the amount of \$2,799.57. Alderman Randy Bolen seconded the motion. The motion carried unanimously with a 4-0 vote.

PUBLIC HEARINGS

Mayor Mike Swords opened the public hearings.

IN THE MATTER OF ADOPTING 2025-2026 MILLAGE RATE

Alderman Randy Bolen motioned to adopt the 2025-2026 millage rate of 35.23 mills, with Alderman Keith Rogers seconding. The motion passed with a vote of 4-0.

IN THE MATTER OF ADOPTING TAX LEVIES FOR 2025-2026

Alderman Keith Rogers motioned to adopt the 2025-2026 tax levies, with Alderman Adam Jolly seconding. The motion passed unanimously with a 4-0 vote.

IN THE MATTER OF ADOPTING BUDGET FOR 2025-2025

Alderman Adam Jolly motioned to adopt the 2025-2026 budget, with Alderman Christie McDonald seconding. The motion passed with a unanimous vote of 4-0.

IN THE MATTER OF COMPILATION REPORT 2025

Mayor Mike Swords read aloud the questions from the municipal compilation questionnaire report for the period of October 1, 2024, to September 30, 2025. The Board discussed and responded to each question, with the Mayor recording the answers accordingly.

IN THE MATTER OF BOND CUSHION

Alderman Keith Rogers made a motion to transfer \$15,000 into the Bond Cushion account. Alderman Randy Bolen seconded the motion. The motion carried unanimously with a 4-0 vote.

Following the vote, Alderman Randy Bolen departed the meeting due to time constraints.

IN THE MATTER OF ADJOURNMENT OR RECESS

Alderman Keith Rogers made the motion to adjourn the meeting to October 7th, 2025, at 6:00 p.m., and Alderman Christie McDonald seconded. The vote was 3-0.

APPROVED, this the 7 day of October, 2025.


MAYOR MIKE SWORDS

ATTEST: 
AMANDA HODGE, TOWN CLERK



TOWN OF SHERMAN

P.O. Box 397
SHERMAN, MS 38869

MAYOR
Mike Swords

ALDERMAN
Randy Bolen

ALDERMAN
Adam Jolly

ALDERMAN
Christie McDonald

ALDERMAN
Martha Swindle

ALDERMAN
Keith Rogers

TOWN CLERK
Amanda Hodge

POLICE CHIEF
Joel Spellins

COURT CLERK
Loren Buchana

PUBLIC
WORKS/WATER
Clint Long

TELEPHONE
MAYOR/CLERK
Ph: (662) 840-9185
Fax: (662) 842-2517

POLICE DEPT.
911

(662) 841-0079 Day

PUBLIC
WORKS/WATER
(662) 842-6366

LIBRARY
(662) 840-2513

FIRE DEPT.
911



RESOLUTION ESTABLISHING AD VALOREM MILLAGE

FOR FISCAL YEAR 2025-2026

BE IT HEREBY RESOLVED BY THE BOARD OF ALDERMEN AND TOWN OF SHERMAN, THAT PURSUANT TO MISS. CODE ANNOT. SECTION 27-39-321(1972 AS AMENDED) AND SECTION 21-37-43, THE TOWN OF SHERMAN ESTABLISHES THE FOLLOWING MILLAGE FOR FISCAL YEAR 2025 - 2026:

GENERAL (SEC 27-39-321) 33.23 MILLS

PARK & RECREATION COMMISSION 2.00 MILLS
35.23 MILLS

THE ABOVE RESOLUTION WAS CARRIED BY THE FOLLOWING VOTE:

Alderman Randy Bolen	Y
Alderman Adam Jolly	Y
Alderman Christie McDonald	Y
Alderman Keith Rogers	Y
Alderman Martha Swindle	Absent

THIS THE 9th DAY OF SEPTEMBER 2025

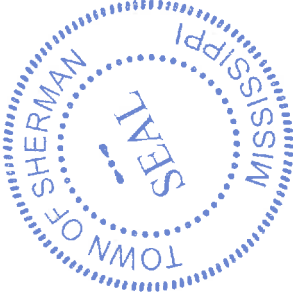
Mike Swords

Mayor

ATTEST:

Amanda Hodge

Town Clerk



Municipal Compliance Questionnaire

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

Information

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

1. Name and address of municipality:
Town of Sherman PO Box 397 / 26 W Lamar St
Sherman, MS 38869
2. List the date and population of the latest official U.S. Census or most recent official census:
2020 -850
3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).
SEE ATTACHED
4. Period of time covered by this questionnaire:
From: October 1, 2024 To: September 30, 2025
5. Expiration date of current elected officials' term: 2029

Employee	Mailing Address	City	State	Zip	Main Phone	Department
Swords, Mike	PO Box 347	Sherman	MS	38869	662-871-6157	Mayor
Boien, Randy	4 Dixie Lane	Sherman	MS	38828	662-255-3341	Alderman
Jolly, Adam	316 First Ave	Sherman	MS	38828	662-231-8024	Alderman
McDonald, Christie	PO Box 272	Sherman	MS	38863	662-401-8599	Alderman
Rogers, Keith	PO Box 63	Sherman	MS	38869	662-871-6893	Alderman
Swindle, Martha	PO Box 434	Sherman	MS	38869	662-322-7205	Alderman
Hodge, Amanda	PO Box 171	Sherman	MS	38869	662-231-1726	Town Clerk
Childers, Chris	1108 CR#64 North	New Albany	MS	38652	662-316-5112	Judge
Tharp, Kirk	1316 Hwy 371	Tupelo	MS	38804	662-871-7459	Attorney
Spellins, Joel	PO Box 397	Sherman	MS	38869	662-871-1791	Police Chief
Long, Clint	3036 Macedonia Rd	Pontotoc	MS	38863	662-871-2521	Public Works Director
McMurry, Brad	PO Box 31	Sherman	MS	38869	662-255-6638	Fire Chief

MUNICIPAL COMPLIANCE QUESTIONNAIRE
Year Ended September 30, 2025

Answer All Questions: Y - YES, N - NO, N/A - NOT APPLICABLE

PART I - General

1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13)

Y
2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27)

Y
3. Are municipal records open to the public? (Section 25-61-5)

Y
4. Are meetings of the board open to the public? (Section 25-41-5)

Y
5. Are notices of special or recess meetings posted? (Section 25-41-13)

Y
5. Are all required personnel covered by appropriate surety bonds?

• Board or council members (Sec. 21-17-5)

• Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter)

• Municipal clerk (Section 21-15-38)

• Deputy clerk (Section 21-15-23)

• Chief of police (Section 21-21-1)

• Deputy police (Section 45-5-9) (if hired under this law)

Y
7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19)

Y
8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting? (Section 21-15-33)

Y
9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53)

Y
10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105)

Y
11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31)

Y

12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance?
(Section 21-35-31 or 21-17-19)

Y

PART II - Cash and Related Records

1. Where required, is a claims docket maintained?
(Section 21-39-7)
2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9)
3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued?
(Section 21-39-7)
4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13)
5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn?
(Section 21-39-13)
6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9)
7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23)
8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205)
9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25)
10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25)

Y

Y

Y

Y

Y

Y

Y

Y

Y

Y

11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) Y
12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) Y
13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) Y
14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) Y
15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) Y
16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.] Y
17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide) Y
18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? Y
19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) Y

PART III - Purchasing and Receiving

1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] Y
2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] Y
3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] Y
4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) Y

IV-B3

PART IV - Bonds and Other Debt

- 1. Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303) Y
- 2. Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87) Y
- 3. Have the required trust funds been established for utility revenue bonds? (Section 21-27-65) Y
- 4. Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317) Y
- 5. Has the municipality refrained from borrowings except where it had specific authority? (Section 21-17-5) Y

PART V - Taxes and Other Receipts

- 1. Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167) Y
- 2. Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53) Y
- 3. Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63) Y
- 4. Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53) Y
- 5. Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321) Y
- 6. Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5) Y
- 7. Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1) Y
- 8. Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37) Y

9.	Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39)	<u>Y</u>
10.	Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.)	<u>Y</u>
11.	Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21)	<u>Y</u>
12.	Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1)	<u>Y</u>
13.	Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347)	<u>NA</u>
14.	Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348)	<u>NA</u>
15.	Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG)	<u>Y</u>

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Sherman
(MUNICIPAL NAME)

Certification to Municipal Compliance Questionnaire

Year Ended September 30, 20 25

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of Sherman, and, to the best of our knowledge and belief, all responses are accurate.

Amanda Hodge
(City Clerk's Signature)

09-09-2025
(Date)

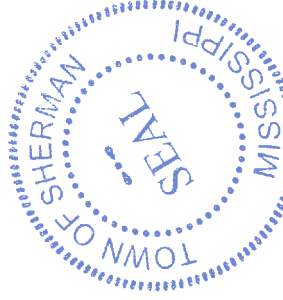
[Signature]
(Mayor's Signature)

09-09-2025
(Date)

Minute Book References:

Book Number _____

Page _____



(Clerk is to enter minute book references when questionnaire is accepted by board.)

PROCLAMATION

Breast Cancer Awareness Month

October 2025

WHEREAS, breast cancer is the most commonly diagnosed cancer among women in the United States and remains one of the leading causes of cancer death for women nationwide; and

WHEREAS, in Mississippi, from 2018 to 2022, there were 11,733 new cases of female breast cancer and 2,290 breast cancer-related deaths, underscoring the significant impact this disease has on women, families, and communities across the state and

WHEREAS, early detection through regular screening, such as mammograms, significantly increases the chances of successful treatment and survival; and

WHEREAS, public education and awareness are critical to encouraging preventive practices and supporting individuals affected by breast cancer, including survivors, patients currently in treatment, and their caregivers; and

WHEREAS, health disparities continue to exist in breast cancer screening and outcomes, particularly among underserved and rural populations in Mississippi, making equitable access to information and care essential; and

WHEREAS, community leaders, healthcare professionals, advocacy organizations, and individuals across Mississippi are working together to raise awareness, promote education, and increase access to life-saving screenings and services; and

WHEREAS, Breast Cancer Awareness Month provides a valuable opportunity to renew our commitment to supporting efforts that advance prevention, early detection, treatment, survivorship, and ultimately, a cure for breast cancer;

NOW, THEREFORE, I, Mike Swords, Mayor of the Town of Sherman, do hereby proclaim the month of October 2025 as:

BREAST CANCER AWARENESS MONTH

in the Town of Sherman and encourage all residents, businesses, and organizations to support breast cancer awareness activities, share life-saving information, wear pink to honor those affected, and promote access to screening and care for all individuals.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Sherman to be affixed this 9 day of September 2025.



Mike Swords

Mayor, Town of Sherman



Affix Seal
Here