



Town of Sherman Pavilion Rental Agreement

Name:	Today's Date:
Address:	
Phone:	Phone:
Email:	
Pavilion(s) Requested:	
Date(s) of Use:	
Time(s) of Use:	
Rental Fee(s):	

Facility Use Guidelines

1. Must fill out the Rental Agreement form completely and return it in person to Town Hall with all proper documentation attached a minimum 5 days before the scheduled event start date.
2. Payment of the rental fee is due before a reservation can be confirmed. All fees are due and can be made payable to the Town of Sherman.
3. User shall comply with all rules and regulations of the Town of Sherman code, Town Ordinances as well as all Federal, State, and Local laws.
4. User agrees to leave the facility in as good or better condition than what existed before their usage.
5. If you are reserving a pavilion for the weekend (Saturday and Sunday), we do not guarantee the cleanliness of the pavilions or restrooms. Town Hall operates Monday through Friday. The rental fee only guarantees the date, time, and location.
6. If there is a problem with the reservation, please notify Town Hall at (662) 840-9185.
7. For rainouts, please contact (662) 840-9185 within 48 hours after your original rental date for refunds or to reschedule.
8. I agree to indemnify the Town for any accidents and or injuries.

I. _____ have read the Facility Use Guidelines for rental of the facility listed above. I agree to abide by the guidelines listed and my signature indicates agreement to all terms of this contract.

User Signature

Date